



**Summary of the Decisions Taken at the Meeting  
of Accounts, Audit and Risk Committee held on 17 March 2021**

<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Decision</b>
<b>6</b>	<p><b>Monthly Performance, Risk and Finance Monitoring Report - January 2021</b></p> <p>Report of Director of Finance, and Head of Insight and Corporate Programmes</p> <p><b>Purpose of report</b></p> <p>This report summarises the Council's Performance, Risk and Finance monitoring position as at the end of January 2021. The Committee will focus on the risk elements of the report.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the Risk aspects of the monthly Performance, Risk and Finance Monitoring Report.</p>	<p><b>Resolved</b></p> <p>(1) That the risk aspects of the monthly Performance, Risk and Finance Monitoring Report be noted</p>
<b>7</b>	<p><b>Housing Benefit and Council Tax Reduction Risk Based Verification</b></p> <p>Report of Director of Finance</p> <p><b>Purpose of report</b></p> <p>To provide members with an update on the Risk Based Verification (RBV) module including any impacts on the service and to seek approval for the RBV Policy for 2021-2022.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the contents of this report.</p> <p>1.2 To approve the Risk Based Verification (RBV) policy for the financial</p>	<p><b>Resolved</b></p> <p>(1) That the contents of the report be noted.</p> <p>(2) That having given due consideration the Risk Based Verification policy for the financial year 2021-2022 be approved</p>

Agenda Item No.	Agenda Item	Decision
	year 2021-2022.	
8	<p><b>Internal Audit Progress Report 2020/21</b></p> <p>Report of the Director of Finance</p> <p><b>Purpose of report</b></p> <p>The report presents the Internal Audit Progress report for 2020/21</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the progress with the 2020/21 Internal Audit Plan and the outcome of the completed audits.</p>	<p><b>Resolved</b></p> <p>(1) That the progress with the 2020/21 Internal Audit Plan and the outcome of the completed audits be noted.</p>
9	<p><b>External Audit Update</b></p> <p>Verbal Update by the Director of Finance.</p>	<p><b>Resolved</b></p> <p>(1) That the Statement of Accounts 2019/20 with the changes in the annex to the Minutes (as set out in the Minute Book) already added, be endorsed, and once the final audit opinion is received the Director Finance (S151 Officer), in consultation with the Chair of the Accounts, Audit and Risk Committee (or Vice Chair in case the Chairman is unavailable) be authorised to sign the accounts and it be noted that if any material changes to the accounts are required, then an additional committee meeting would be convened to consider the changes.</p> <p>(2) That it be agreed that the Director of Finance, in consultation with the Chair of the Committee (or Vice Chair in their absence), can make any further changes to the letters of representation that may arise during completion of the audit..</p>
10	<p><b>Treasury Management Report - Q3 2020-21</b></p> <p>Report of the Director of Finance</p>	<p><b>Resolved</b></p> <p>(1) That the contents of the Quarter 3 2020/21 Treasury Management</p>

<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Decision</b>
	<p><b>Purpose of report</b></p> <p>To receive information on treasury management performance and compliance with treasury management policy for 2020-21 as required by the Treasury Management Code of Practice.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the contents of the Quarter 3 2020/21 Treasury Management Report.</p>	<p>Report be noted.</p>
<p><b>11</b></p>	<p><b>Changes to Accounts, Audit &amp; Risk Committee Terms of Reference</b></p> <p>Report of the Director of Law &amp; Governance and Monitoring Officer</p> <p><b>Purpose of report</b></p> <p>The report recommends changes to the terms of reference for the Accounts, Audit &amp; Risk Committee.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To agree the proposed terms of reference for the Accounts, Audit &amp; Risk Committee, as set out at Appendix 1 to this report.</p>	<p><b>Resolved</b></p> <p>(1) That having given due consideration, the new Terms of Reference for Audit &amp; Risk Committee, as set out in the annex to the Minutes (as set out on the Minutes Book) be endorsed and recommended to full Council for approval.</p>
<p><b>12</b></p>	<p><b>Draft Annual Report of Accounts, Audit and Risk</b></p> <p>Report of the Director of Finance</p> <p><b>Purpose of report</b></p> <p>The report presents the draft report of the Accounts, Audit &amp; Risk Committee.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To review the draft report, agree any amendments and finalise in preparation for presentation to Council by</p>	<p><b>Resolved</b></p> <p>(1) That the draft Annual Report of the Accounts, Audit and Risk Committee be endorsed and it be agreed that the Director of Finance, in consultation with the Chair of the Committee (or Deputy Chair in their absence), can make any further amendments and finalise the Annual Report of the Accounts Audit and Risk Committee for presentation at full Council</p>

<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Decision</b>
	the Chairman of the Accounts, Audit & Risk Committee.	
<b>13</b>	<b>Work Programme</b> To consider and review the Work Programme.	<b>Resolved</b>  (1) That the work programme be noted.